



Have you ever thought of being involved in something legendary? Do you want to volunteer with others who enjoy making a difference in their community? We might have a job for you!!!

The Redlands Bicycle Classic began in 1985 and is one of the longest continually running bicycle stage races in America. Whether you are a cycling enthusiast, or someone who isn't even sure how many wheels are on a bicycle (the answer is two), we have an opportunity for you to assist in the planning of a world-renowned event.

Enough small talk. Let's get to the point. We need help in the following areas....

Technical/Logistics Team

Radio Coordinator

The Radio Coordinator is responsible for obtaining quotes from local businesses that provide rental radio communications equipment. Once a contract is in place, the Radio Coordinator develops a radio channel plan and works closely with the vendor to ensure all equipment is programmed accordingly and delivered prior to the event. Prior to the event, mobile radios are installed in all race vehicles (requires very little technical skill). During race week, the Radio Coordinator is responsible for the assignment of all radio equipment to volunteers and team managers. Daily, the Radio Coordinator must be available early in the morning to provide charged batteries for each radio user. Similarly, at the end of each day, the batteries must be collected and charged overnight. This position is very detail oriented and the ability to track hundreds of pieces of equipment is required.

Bale & Barricade Crew Leaders (3 people)

The Bale & Barricade Crew Leaders will be responsible for oversight of a team of responsible high school students. The Bale & Barricade Crews operate a 26' U-Haul truck and a pickup truck with trailer to deploy insulation bales and traffic control barricades at pre-determined locations. The Crew Leaders drive the vehicles and oversee the high school students as they follow a detailed map outlining what items are deployed throughout the course. The Bale & Barricade Crews work during the evening on Tuesday, Wednesday, Thursday, Friday, and Sunday. Training will occur several weeks prior to the event.

Fence Crew (4 people)

The Fence Crew is responsible for the setup and tear down of the Redlands Bicycle Fencing. RBC utilizes approximately 1000 feet of their own fencing. The fencing consists of 10'x4' panels, which are awkward to handle and therefore, this can be a physically demanding position. The Fence Crew is needed for a couple of hours Friday evening and again on Sunday evening.

Banner Crew (4 people)

The Banner Crew is responsible for installing sponsor banners on course fencing immediately after it is set up each morning. At the conclusion of the race, the banners are quickly removed, stacked in the banner truck, and prepared for the following event. Banners are lightweight coroplast material and affixed to the fencing with nylon zip ties. Because of the tight time constraints each morning, Banner Crew members are extremely important early in the morning on Wednesday, Thursday, and Friday. Additionally, banners are installed on Friday evening during the weekend setup in downtown Redlands and during the tear down on Sunday evening.

VIP Truck Assistant

The VIP Truck transports tables, chairs, canopies, and other supplies to each venue. The VIP Truck Coordinator and Assistant are responsible for the transportation, offloading and setup of these supplies at each venue. At the conclusion of the day, the supplies are disassembled, loaded back into the VIP Truck, and prepared for the following morning. This position is needed all day on Wednesday, Thursday, and Friday, as well as Sunday evening.

Trash & Toilet Assistant

The Trash & Toilet Assistant will work with the Trash & Toilet Coordinator to set up and tear down cardboard trash cans and assist with the removal of temporary “no parking” signs on Wednesday. Over the weekend, the Assistant will ensure Team Parking areas are free of debris and will assist the Trash & Toilet Coordinator in overseeing the cleanliness of the downtown area. Throughout the weekend, local Girl Scouts are responsible for assembling trash receptacles and trash collection. They work closely with the Trash & Toilet Team. At the conclusion of the event, the Assistant will assist in the cleanup of the downtown area.

Venue Set-up Assistant (2 people)

The Venue Setup Assistants will work closely with the Venue Manager to set up and tear down the start and finish locations at the beginning and end of each race. This position is needed on Wednesday, Thursday, Friday and again on Sunday evening.

Course Signage Assistant

The Course Signage Assistant will work with the Course Signage Coordinator to place various race signage (distance to go, KOM, Sprint, etc.) on the course and then retrieve it after the race. This position is needed on Wednesday, Thursday and again on Sunday.

Team Parking Coordinators (2 people)

The Team Parking Coordinators are responsible for directing race teams and staff to designated parking areas at the beginning of each race day and to the finish location on Thursday. Additionally, the Team Parking Coordinators ensure the public does not park in designated team parking on Saturday morning.

Race Director Team

USAC Insurance Coordinator

The USAC Insurance Coordinator works closely with the staff of USA Cycling to obtain certificates of insurance for the various venues utilized by RBC. This includes government property, schools, private property owners, etc. Once received, the certificates are distributed to the insured entities in advance of the event. This position works in the weeks and months leading up to the race and the work is conducted via computer.

Race Supply Coordinator

The Race Supply Coordinator is responsible for ordering bib and frame numbers for the professional race, bib numbers for the USAC criteriums and race number for the public races, as well as all accessories needed for the race numbers. The Race Supply Coordinator is also responsible for the assembly of team bags for the professional race teams. This position works in the weeks and months leading up to the race and the work is conducted via computer.

Team Registration Staff (1-2 people)

The Team Registration Staff assists the Team Liaison with all aspects of professional race team registration. The group is responsible for advance on-line registration, collection of documents, license and immunization validation, coordination with the Host Housing team and delivery of team entry lists to officials, team managers and media representatives. This position works in advance of the race and during registration on Tuesday of race week.

Official Transportation Team (2 people)

The Official Transportation Team is responsible for transporting officials and staff from their arrival airport to their hotel on the two days prior to the event. Similarly, the Official Transportation Team transports officials to their departure airport at the conclusion of the event. The Official Transportation Team utilizes a van rented by RBC and the most common airports are Ontario, Orange County and Palm Springs.

Assistant Judges (4-8 people)

Assistant Judges assist the USAC officials in scoring of the professional races. Assistant Judges staff the sign-in table prior to each stage, provide scoring assistance at the King/Queen of the Mountain and sprint locations, and at the start/finish lines for various stages.

USAC Criterium Registration Staff (2 people plus 3-5 more on Sunday of race weekend)

The USAC Criterium Staff will assist the USAC Criterium Coordinator. The staff manages the online registration and handles "day of" registrations, ensuring all participants are properly licensed and registered. Once registered, each rider is issued a race number and entry lists are provided to officials and waivers delivered to medical staff.

Neutral Feed Staff (3-6 people)

Prior to the event, Neutral Feed Staff assemble water bottles and appropriate signage for "feed zone" and "green zones." On Wednesday, Thursday and Sunday, Neutral Feed Staff set-up "feed zones" and "green zones," provide neutral feeding during the race and clean-up the "feed zone" and "green zone" at the conclusion of the stage.

USADA Chaperones (3-6 people)

During each race day, USADA Chaperones work closely with members of the United States Anti-Doping Association (USADA) to ensure competitors in the Redlands Bicycle Classic are free of any banned substances. They are responsible for setting up the USADA testing location in accordance with USADA regulations. After USADA determines which racers are to be tested, USADA Chaperones accompany racers until released by USADA staff (normally about an hour).

Event Operations Team

Awards Coordinator

Pre-event, the Awards Coordinator is responsible for ordering medals for all RBC events and flowers for use during podium presentations and within the VIP area. As race week arrives, the Awards Coordinator arranges all podium presenters and develops a schedule for presentations to winners of the various events. The Awards Coordinator also works closely with the public address announcers. The Awards Coordinator works with local vendors to have special awards engraved expeditiously. After the race, the Awards Coordinator arranges for the engraving of perpetual awards with the year's race winners.

Communications & Promotions Team

Communications Director

The Communications Director is responsible for overseeing the marketing and promotion of the Redlands Bicycle Classic, including the social media team, website management group, photography, video and graphics content, as well as general public relations outreach with the local communities.

Assistant Webmaster

The Assistant Webmaster works closely with the Webmaster to maintain the Redlands Bicycle Classic throughout the year. As the event approaches, the time commitment increases as website updates become more frequent. During race week, the Assistant Webmaster and Webmaster work closely to ensure daily race results are posted in a prompt manner. Similarly, press releases, recap reports and other items are uploaded to the website in an efficient manner. This position requires an understanding of website development and management.

Downtown Liaison

The Downtown Liaison is responsible for canvassing downtown Redlands during the month of November and ensuring businesses are aware of the race dates for the following year and the potential impact to their business. Similarly, the Downtown Liaison is an ambassador of the Redlands Bicycle Classic, and, in addition to providing general information, should be able to answer general questions relative to the event. Shortly after the beginning of the new year, the Downtown Liaison is responsible for distribution of event posters to all businesses in the downtown area. The Downtown Liaison may instill the help of others to distribute posters, however, they will need to maintain a list of which businesses have been contacted.

Entertainment Coordinator

The Entertainment Coordinator will work with the Expo Manager to solicit live entertainment for the downtown Expo on race weekend. The Entertainment Coordinator will seek bids from various bands and present them to the Executive Committee for consideration. Once entertainment is selected, the Entertainment Coordinator will work with the Expo team to ensure logistical needs are met, set times created and appropriate advertising occurs. During the weekend of the event, the Entertainment Coordinator will interact with the various bands in order to ensure a successful performance.

Display Coordinator

The Display Coordinator will work with the Marketing, Media, and Sponsorship Teams throughout the year to ensure displays are created and ready for placement at desired locations. This position requires some creativity and enthusiasm to promote the race within the community. An example may include working with Stater Bros Charities to create an in-store display used in the weeks leading up to the event.

Video Coordinator

The Video Coordinator will work with the Media Manager to create video content used in support of the event. This may include creation of videos for the RBC website, uploading to social media sites, creation of informational videos for volunteers, or promotional videos highlighting the event. The Video Coordinator will have sporadic assignments throughout the year as needs arise and will assist in gathering and organizing video during race week.

Digital Image Coordinator

The Digital Image Coordinator will work with the Media Manager to collect and catalog all digital video footage and images collected throughout the event. In advance of the event, the Digital Image Coordinator will setup a central location for photographers and videographers to upload content. As they are uploaded, the Digital Image Coordinator will catalog the video and images so RBC staff can easily locate them for use on social media, the website, in brochures and publications, or for distribution to media outlets.

Now that you've found a spot that interests you, what do you do??

Please contact Craig Kundig at 951-990-4637 or via email at craigkundig@gmail.com, or you can drop an email to info@redlandsclassic.com and we'll get it to the proper group leader so they can reach out to you personally. We sincerely appreciate your interest in the Redlands Bicycle Classic and your willingness to make this incredible community event possible in 2023! On behalf of our entire team, "THANK YOU!"



Marc Shaw, Executive Director